

# BROOKINGS COUNTY COMMISSION MEETING

Tuesday, October 5, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 5, 2004, with the following members present: Deanna Santema, Dennis Falken, Mary Negstad, and Emil Klavetter. Don Larson was absent for personal reasons. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Todd Struwe, Mel Kloster, Trish Sterud, Linda Penrod, Vicki Buseth, Gary Heldt, Joyce Dragseth, Ida Slocum, Lionel Torgrude, Wm. Mark Kratochvil, John Andrews, and Brian Eclov.

Chairperson Deanna Santema called the meeting to order.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the October 5, 2004 meeting and the minutes from the September 28, 2004 Commission Meeting. Welfare Matters: Case # 04-109A for utilities was approved; Case # 04-094 for hospital was denied; Case # 04-084 for hospital was denied; Case # 04-107 for medical was denied; Case # 04-114 for medical was approved; Case # 04-108 for medical was denied; Case # 04-115 for medical was denied. Travel/Education: Laurie Tangen to go to Lead, SD on September 24-26, 2004 to attend the CFEL State Conference; to go to Madison, SD on October 1, 2004 to attend the Camp Lakodia Board Meeting.

## **ROUTINE BUSINESS**

Zoning and Drainage Director, Robert Hill met with the board to discuss departmental matters and to distribute the September Building Permit Report.

Emergency Management Director, Todd Struwe met with the board to discuss departmental matters, upcoming training, and to distribute the following reports. Be it noted Chairperson Santema signed the South Dakota Emergency Management 2004 4<sup>th</sup> Quarter Activity Report for the Brookings County Emergency Management Performance Grant and the Daily Time and Work Records.

Extension Agent, Mel Kloster met with the board to discuss the Field Unit Board Meeting, pocket gophers, weed control, and upcoming meetings.

Community Health Nurse, Trish Sterud met with the board to discuss and distribute the 2004 3<sup>rd</sup> Quarter Department of Health Report.

Treasurer, Vicki Buseth met with the board to distribute and discuss the September 2004 Monthly Treasurer's Reports, the Credit Card Activity Report, the moving of the front counter project, and the upcoming Check 21 check imaging program.

Director of Equalization, Joyce Dragseth met with the board to discuss the 1921 Building, moving of the office, building permits, office staffing, appraisers school, and the upcoming ProVal Conference.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss the Mosquito and Pocket Gopher Control Programs, the Weed Spraying Schedule, Correspondence, and upcoming meetings.

Register of Deeds, Ida Slocum met with the board to discuss the Document Imaging Program and departmental matters.

### **REGULAR BUSINESS**

Deputy States Attorney, Wm. Mark Kratochvil and Veterans and Welfare Director, Lionel Torggrude met with the board to discuss a Compromise and Settlement of County Lien. Motion by Falken, seconded by Negstad, to accept and authorize Chairperson Santema to sign Resolution 04-45; A Resolution for a Compromise & Settlement of a County Aid Lien. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

## RESOLUTION #04-45

WHEREAS, a County Aid Lien in the amount of \$8,762.74 purports to exist in favor of Brookings county and against Case # 04-118R as lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided by Law.

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorized the Chairman of the County Board and County Auditor to execute the following:

A compromise and release of the lien in full upon payment of \$5014.02.

Legal description of real property: This release is not intended to and does not release any claims which Brookings County may have against such estate for real estate taxes and mobile home taxes, which claims are specifically reserved and may be separately pursued by Brookings County.

Dated at Brookings, South Dakota, this 5th of October 2004.

APPROVED:

BOARD OF COUNTY COMMISSIONERS

---

Deanna Santema

---

Dennis Falken

---

Mary Negstad

---

Emil Klavetter

ATTEST:

---

Janet K. Willmott  
County Auditors Office  
Brookings County, South Dakota

## **ROUTINE BUSINESS**

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken submitted the following quotes for the Brookings County Highway Department for # 2 Premium Diesel Fuel: Ag First Coop, Volga, SD \$1.42; Elkton Coop, Elkton, SD \$1.413; Martin's Inc., Brookings, SD \$1.388, Arlington Coop, Arlington, SD \$1.42. Martin's Inc., Brookings, SD was awarded the quote at \$1.388.

Be it noted, the Highway transfers for the month of September 2004, \$2,531.93 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the salaries and personnel changes for the month of September 2004 are as follows: Longevity Increase: Richard Larsen \$130.00; Susan VanderWal \$60.00. Step Raise: Don Swartos from \$11.47 to \$11.70; Richard Larsen from \$13.88 to \$14.33; Stacy Steffensen from \$11.70 to \$11.94. New Hires: Todd Fahrni, Zoning Intern @ \$7.00/hour; Rebecca Romkema, Correctional Officer @ \$11.47/hour; Angela Becker, Correctional Officer @ \$11.47/hour. Resignation: Sergeant, Scott Sitts. Commission \$8,478.45; Auditor's Office \$10,353.64; Treasurer's Office \$11,487.06; States Attorney's Office \$16,449.23; Custodial Buildings \$4,607.57; Director of Equalization \$15,350.31; Register of Deeds \$7,251.76; Veteran's Service Officer \$2,947.60; Sheriff's Office \$32,728.59; County Jail \$28,621.37; Contract Law Enforcement \$6,288.34; Contract Law Elkton \$901.46; Emergency Management \$5,306.58; Drainage \$1,024.61; Highway \$44,736.94; Welfare \$2,875.74; Community Health Nurses \$2,207.48; Women, Infants, & Children \$2,032.88; County Extension \$4,081.96; Weed Control \$8,810.81; Planning & Zoning \$3,489.77.

Be it noted, Chairperson Santema signed claims for the following—AFLAC, insurance \$2,024.20; AFLAC Flex-One \$70.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,532.98; Flex One, unreimbursed medical \$981.00; Local Teamsters, union dues \$820.00; SDRS, retirement \$26,259.89; SDRS Supplemental, retirement \$2,580.00; EFTPS \$49,520.99; Wellmark Blue Cross, insurance \$38,065.83; Midwest Benefits, life insurance \$490.20.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Brookings County Employee Flu Shots, plumbing matters in the Harvest Church, the NACO Prescription Drug Card Program, Lake Poinsett Property, the 1921 Building Tour, Correspondence and Invitations. Vogel distributed estimates to repair the 2004 Chevrolet Venture; the consensus of the board was to repair the dent in the vehicle.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Negstad updated the board on the Domestic Abuse Shelter Board Meeting and on the Brookings Fire Department.

Commissioner Falken updated the board on an upcoming Workers Compensation Meeting.

Commissioner Klavetter updated the board on the First District Meeting, and the "What Future Brookings" Meeting.

Chairperson Santema updated the board on the "What Future Brookings" Meeting and the upcoming 211 Meeting.

Be it noted, the board discussed the Brookings County Pot Luck.

### **ADJOURNMENT**

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, October 12, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

---

Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office